



Job Posting: Quality System Specialist

About Gastops

Gastops we are passionate about supporting equipment that help aircraft fly, ships sail, trains roll, generators generate, and turbines turn. For 40 years, Gastops has built a robust business that is recognized worldwide for its innovative contributions to the maintenance, productivity, and safety of critical equipment used in aviation, energy, marine, rail, and mining industries.

Gastops' products and services add value throughout the life cycle of complex critical equipment from the design stage through to in-service operations and support. We design, manufacture and support advanced equipment sensing and analysis products, including on-line oil debris sensors, torque measurement sensors, turbine blade health sensors, and at-line oil analysis systems. Based on our core competencies of machinery analysis, modeling and simulation, software engineering, condition monitoring and repair and overhaul, the company also provides a range of specialized technical and engineering services to assist in the design, development and in-service support of machinery control, monitoring and maintenance systems.



Key Responsibilities

- Facilitate cross functional teams to revise and/or implement quality management system processes
- Generate process flow diagrams and procedures for inclusion to the quality management system
- Perform internal audits to the AS9100 Rev D standard
- Issue, approve and follow-up of corrective actions, internal audits and change control program
- Generation of monthly reports and metrics
- Other duties as assigned

Please note that this job description is not meant to be an all-inclusive statement of every duty and responsibility that will ever be required of an employee in the job.

Key Qualifications

- Formal training as an Internal Auditor to the AS9100D Standard
- Must be able to obtain security clearance to NATO - Secret Level
- Engineering degree or CQE designation

Experience

- Hands-on involvement in the implementation and/or maintenance of a Quality Management System preferably in an Aerospace manufacturing environment
- Process and/or system improvement initiatives serving as Team Lead or facilitator
- Performing internal audits

Skills and Attributes

- Strong leadership and coaching skills
- Excellent verbal and written communication skills
- Self-motivated and managed
- Ability to work independently as well as within a team environment
- Strong knowledge of the Microsoft Office Suite of Programs (Visio, Word, Excel and PowerPoint)

If this position matches your qualifications and goals, please submit your resume in confidence:

Email: jobs@gastops.com

Mail: 1011 Polytek Street, Ottawa, Ontario, Canada - K1J 9J3

Gastops is an equal opportunity employer that is committed to acquiring a skilled and diverse workforce. We encourage applications from candidates of all backgrounds, origins, ages, orientations, genders, creeds and religions. Gastops is an excellent place to work and we look forward to meeting you! If contacted regarding this competition, please advise the interview coordinator of any accommodation measures you may require.